

LoanMagic Hacks

Adding Closing Conditions2LoanMagic on Your Dashboard6



Setting up for Closing Conditions

Should you have any closing conditions that you wish to add in your LOS or on DocMagic Online, you would need to enter them before inviting the borrower to the LoanMagic app.

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Open Save Data C	Capture	Audit Details	APR Se Audit	ct32 Impound	Process View Generate	Delivery	UCD Collabora	ition eSign LoanMagic Portal
General Borrowers/	Sellers Property Term:	Providers/Liens	Charges/F	ees Prepaids/Im	pounds Underwriti	n Closing Summaries	JJ.	🛠 Doc Magic
_ General Informatio	n					Dates & Times		
Loan Stage	CLOSING	\checkmark				Application Date	10/01/2021	1
Loan Program	ALL FIXED LOANS (DSI	_CONV)			🗸 🔽 Add	Pre-Z Send Date	10/01/2021	
Alternate Lender					∼ 🔽 Add	Estimate Issue Date	10/01/2021	
Transfer To					~	Est. Available Through Intent to Proceed Date		1 12:00 AM 🗸 PT 🗸
Broker Name	BROKER SAMPLE	~	Channel		~	Rate Lock Date	10/01/2021	
Origination		~				Rate Available Thru	-	1 12:00 AM ~ PT ~
Loan Rep	LOAN REP	~	Branch	BRANCH	~	Lock Days Prior to Close		
Loan Type	CONVENTIONAL	~	🗌 Busin	ess Use		CD/Re-disc Date/Method	3	1 ×
Loan Purpose	PURCHASE	~	Same	Lender		CD/Re-disc Rec'd Date	3	
Туре		~	Program		\sim	Document Date	11/01/2021	
Lien Position	FIRST	~	Simul	itaneous?		Closing Date	11/01/2021	3
Loan Number	2021111100002		MERS #		Ħ	Signing Date Cancel Date	E	0
MIC / Agency#		Section	C	case # Assigned	31	Disbursement Date	11/01/2021	7
Loan Identifiers					Q			



Adding the Item

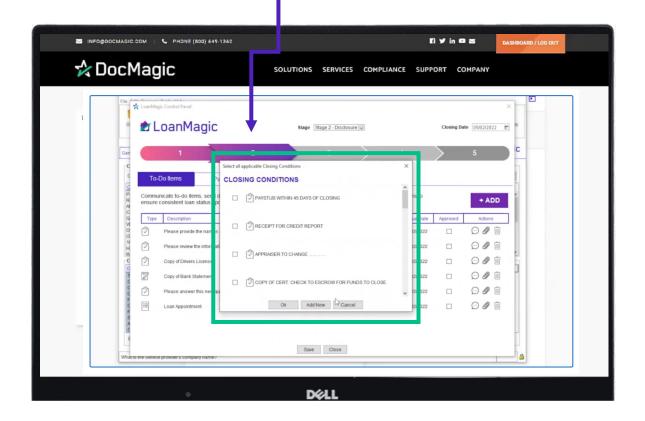
Normally, to add a task you would simply click 'ADD' here and the dropdown would appear for you to choose that task.

File Edit Se	ic - Borrower One Sample (#26)	- • ×
Open	LoanMagic Stage Stage 2 - Disclosure U Closing Date 10/14/2 20	LoanMagic
General		cMagic
- General Loan	To-Do Items Parties Property	
Loan Altern	Communicate to-do items, send documents, share contact information, and collaborate with instant push notifications to ensure consistent loan status updates throughout.	
Trans <u>Broke</u>	Type Description Borrower(s) Due Date Approved Actimes	Days
Origin Loan		PT ~ 3.750 %
Loan		~
Type Lien F		
Loan		
MIC /. Loan		
	Save Close	
Enter the pla	in code for the program being utilized or add a NEW plan code.	
	• Déll	



Bringing Up the Closing Conditions

Now, If you've added Closing Conditions, you will get this list where you can specifically choose the task you've outlined ahead of time.

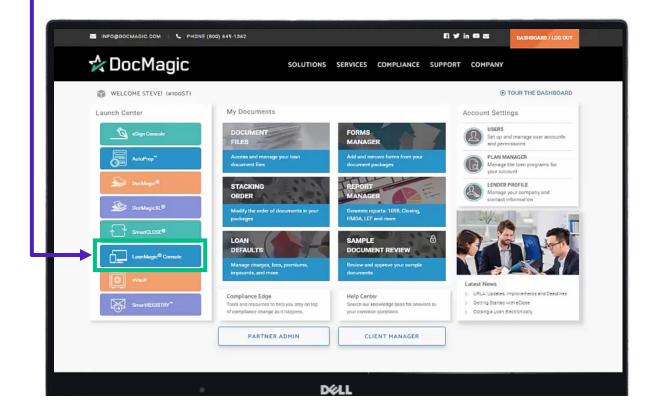






Accessing LoanMagic on the Dashboard

Should you have any closing conditions that you wish to add in your LOS or on DocMagic Online, you would need to enter them before inviting the borrower to the LoanMagic app.





Choose the File

You'll be able to choose from your list of processed loans here.

LN-987654-321 456 Somewhere Avenue, Anytown, NY 90501 1528208458030 Sample	Loan Amount Closing Date \$200,002.00 10-13-2018	3
CFPB-H248 456 Somewhere Avenue, Anytown, NY 90501 1539087775283 Sample	Loan Amount Closing Date \$162,000.00 11-15-2017	9
CFPB-H24B 456 Somewhere Avenue, Anytown, NY 90501 1570821433548 Sample.	Loan Amount Closing Date \$162,000.00 11-15-2017	9
CFPB-H24B 456 Somewhere Avenue, Anytown, NY 90501 1570822622891 Sample	Loan Amount Closing Date \$162,000.00 11-15-2017	9
LN-987654-321 456 Somewhere Ave, Anytown, NY 12345 1518724783998 Sample	Loan Amount Closing Date \$200,000.00 10-13-2017	9
CFPB-H248 456 SOMEWHERE AVENUE, ANYTOWN, NY 90501 1570820367702 SAMPLE	Loan Amount Closing Date \$162,000.00 11-15-2017	9
CFPB-H248 456 Somewhere Avenue, Anytown, NY 90501 1570821459812 Sample	Loan Amount Closing Date \$162,000.00 11-15-2017	9
LN-987654-321	Loan Amount Closing Date	0



Main Page

You'll land on that loan package's main page where you can review the **Details**, send '**To-Do's**' and retrieve uploaded **Documents**.

