



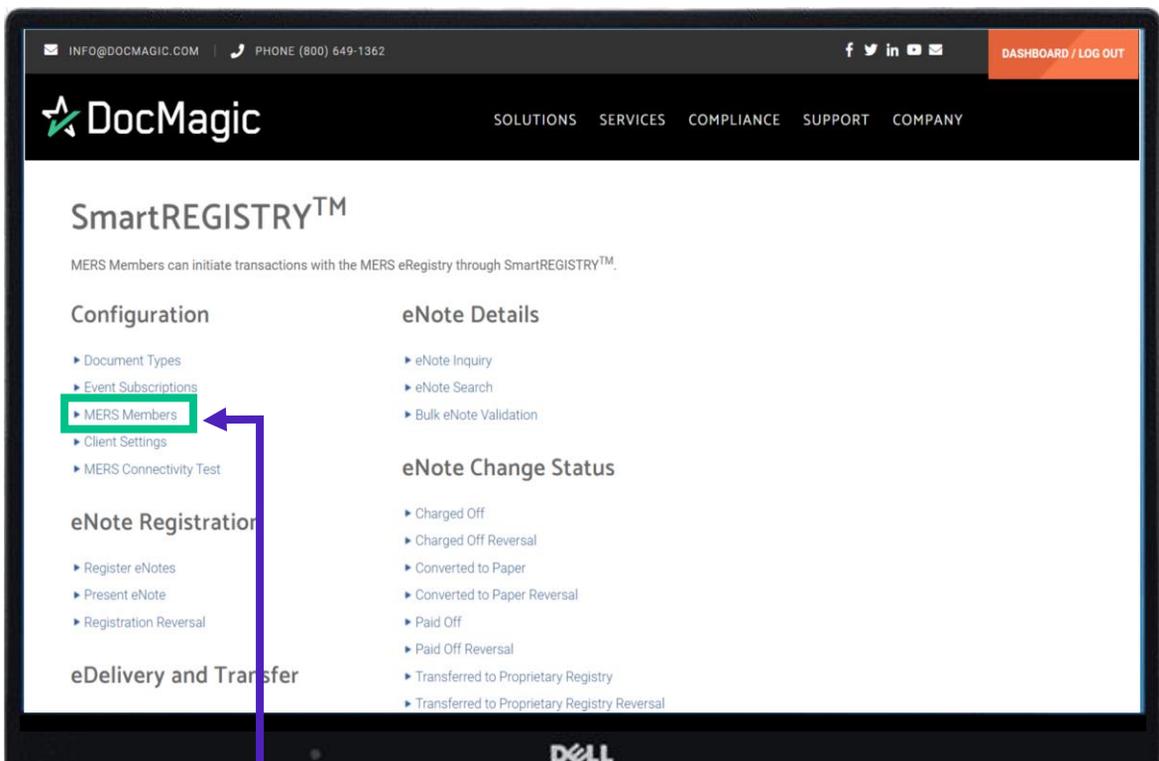
SmartREGISTRY

Quick Notes:
Adding MERS Members

SmartREGISTRY

Adding MERS Members

To enable sending transactions to another MERS Member, the account will need to have their Org ID added to the MERS Members list.



Start by going to MERS Members. The User making these changes must have *SmartRegistry Configuration* privileges checked.



SmartREGISTRY

Adding MERS Members

If an entity is not set up in MERS Members, you will not be able to conduct SmartREGISTRY transactions with them, and you will not be able to select them in the dropdowns.

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SmartREGISTRY™ MERS Members

MERS Members

Account #: 100SALES

Show: 10 entries Search:

MERS ORG NAME	MERS ORG ID	CLIENT ACCOUNT ID	AUTO-ACCEPT TRANSFER	AUTO-ACCEPT DELIVERY	REJECT TRANSFERS WITHOUT ENOTE	HASH DIGEST COMPARISON	CERTIFICATE VALIDATION	DOCUMENT VALIDATION	ACTIVE	ACTIONS
Fannie Mae	1000130		✓	✓		✓		✓	✓	
FHLB - San Francisco	1000244		✓	✓		✓		✓	✓	
FHLB - Boston	1000260		✓	✓		✓		✓	✓	
NBKC	1000271		✓	✓		✓		✓	✓	
FHLB - Atlanta	1000281		✓	✓		✓		✓	✓	
UWM	1000324		✓	✓		✓		✓	✓	
Cenlar Servicing	1000383		✓	✓		✓		✓	✓	
Custodian DB	1000648		✓	✓		✓		✓	✓	
Service First	1001302		✓	✓		✓		✓	✓	
Testing Account - MAM	1001320		✓	✓		✓		✓	✓	

Showing 1 - 10 (of 60 results)

Back Add

Click on the Add button to add a member.
A new window will appear (next slide).



SmartREGISTRY

Adding MERS Members

The MERS Org Name is the name you'd like to reference the Partner.

The screenshot shows the 'Add MERS Member' form in the SmartREGISTRY application. The form is overlaid on a dashboard that displays a list of MERS members. The 'MERS Org Name' field is filled with 'Fannie Mae' and the 'MERS Org Id' field is filled with '1000130'. The form includes various checkboxes for transfer and delivery settings, and a table of validation settings.

MERS ORG NAME	MERS ORG ID
Fannie Mae	1000130
FHLB - San Francisco	1000244
FHLB - Boston	1000260
NBKC	1000271
FHLB - Atlanta	1000281
UWM	1000324
Cenlar Servicing	1000383
Custodian DB	1000648
Service First	1001302
Testing Account - MAM	1001320

The MERS Org ID is the 7-digit MERS eRegistry Org ID that must be exactly what is listed on the MERS eRegistry.



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Adding MERS Members

The Client Account ID is needed for Freddie Mac eCertification Participants.

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SmartREGISTRY™ > MERS Members

MERS Members

Show: 10 entries

MERS ORG NAME	MERS ORG ID
Fannie Mae	1000130
FHLB - San Francisco	1000244
FHLB - Boston	1000260
NBKC	1000271
FHLB - Atlanta	1000281
UWM	1000324
Cenlar Servicing	1000383
Custodian DB	1000648
Service First	1001302
Testing Account - MAM	1001320

Add MERS Member

MERS Org Name: * Fannie Mae

MERS Org Id: * 1000130

Client Account Id:

Auto-Accept for Transfer: All Inbound Only

Auto-Accept for eDelivery:

Reject Transfers without eNote:

Active:

eNote Validation Settings

Enable Hash Digest Comparison

Enable Certificate Validation

Enable Document Validation

Cancel Add

Back Add

Account #: 100SALES

DOCUMENT VALIDATION	ACTIVE	ACTIONS
✓	✓	✎
✓	✓	✎
✓	✓	✎
✓	✓	✎
✓	✓	✎
✓	✓	✎
✓	✓	✎
✓	✓	✎
✓	✓	✎
✓	✓	✎

Showing 1 - 10 (of 60 results)

DELL



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Adding MERS Members

Check this box if you want to Auto Accept Transfers.
You can also select if you want to accept all transfers or inbound ones only.

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SmartREGISTRY™ > MERS Members

MERS Members

Show: 10 entries

MERS ORG NAME	MERS ORG ID
Fannie Mae	1000130
FHLB - San Francisco	1000244
FHLB - Boston	1000260
NBKC	1000271
FHLB - Atlanta	1000281
UWM	1000324
Cenlar Servicing	1000383
Custodian DB	1000648
Service First	1001302
Testing Account - MAM	1001320

Showing 1 - 10 (of 60 results)

Add MERS Member

MERS Org Name: * Fannie Mae

MERS Org Id: * 1000130

Client Account Id:

Auto-Accept for Transfer: All Inbound Only

Auto-Accept for eDelivery:

Reject Transfers without eNote:

Active:

eNote Validation Settings

Enable Hash Digest Comparison

Enable Certificate Validation

Enable Document Validation

Cancel Add

Back Add

COMPANY

Account #: 100SALES

Search:

DOCUMENT VALIDATION	ACTIVE	ACTIONS
✓	✓	✎
✓	✓	✎
✓	✓	✎
✓	✓	✎
✓	✓	✎
✓	✓	✎
✓	✓	✎
✓	✓	✎
✓	✓	✎
✓	✓	✎

2 3 4 5 6 > >>

DELL

Check this box if you want to Auto Accept eDeliveries.



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Adding MERS Members

Selecting Reject Transfers without eNote means that if an eNote is not already in the eVault, it will reject the Transfer.

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SmartREGISTRY™ MERS Members

MERS Members

Show: 10 entries

MERS ORG NAME	MERS ORG ID
Fannie Mae	1000130
FHLB - San Francisco	1000244
FHLB - Boston	1000260
NBKC	1000271
FHLB - Atlanta	1000281
UWM	1000324
Cenlar Servicing	1000383
Custodian DB	1000648
Service First	1001302
Testing Account - MAM	1001320

Showing 1 - 10 (of 60 results)

Add MERS Member

MERS Org Name: * Fannie Mae

MERS Org Id: * 1000130

Client Account Id:

Auto-Accept for Transfer: All Inbound Only

Auto-Accept for eDelivery:

Reject Transfers without eNote:

Active:

eNote Validation Settings

Enable Hash Digest Comparison

Enable Certificate Validation

Enable Document Validation

Cancel Add

Back Add

COMPANY

Account #: 100SALES

Search:

DOCUMENT VALIDATION	ACTIVE	ACTIONS
✓	✓	✎
✓	✓	✎
✓	✓	✎
✓	✓	✎
✓	✓	✎
✓	✓	✎
✓	✓	✎
✓	✓	✎
✓	✓	✎
✓	✓	✎

2 3 4 5 6 > >>

DELL

Check this box. You want members to be Active in SmartREGISTRY – they will only appear to do transactions if they are active.



SmartREGISTRY

Adding MERS Members

- Hash Digest will confirm the Hash hasn't been altered.
- Certificate Validation will confirm the certificate used for eSigning is valid.
- Document Validation will ensure the data and format within the eNote are validated.

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Add MERS Member

MERS Org Name: * Fannie Mae

MERS Org Id: * 1000130

Client Account Id:

Auto-Accept for Transfer: All Inbound Only

Auto-Accept for eDelivery:

Reject Transfers without eNote:

Active:

eNote Validation Settings

Enable Hash Digest Comparison

Enable Certificate Validation

Enable Document Validation

Cancel Add

Back Add

MERS ORG NAME	MERS ORG ID
Fannie Mae	1000130
FHLB - San Francisco	1000244
FHLB - Boston	1000260
NBKC	1000271
FHLB - Atlanta	1000281
UWM	1000324
Cenlar Servicing	1000383
Custodian DB	1000648
Service First	1001302
Testing Account - MAM	1001320

Showing 1 - 10 (of 60 results)

Account #: 100SALES

DOCUMENT VALIDATION	ACTIVE	ACTIONS
✓	✓	🔧
✓	✓	🔧
✓	✓	🔧
✓	✓	🔧
✓	✓	🔧
✓	✓	🔧
✓	✓	🔧
✓	✓	🔧
✓	✓	🔧
✓	✓	🔧

2 3 4 5 6 >

DELL

Check the first and third boxes. Click Add when done.



SmartREGISTRY

Adding MERS Members

Notice how the information you entered in the Add MERS Member window is all here.

Account #: 100SALES

MERS ORG NAME	MERS ORG ID	CLIENT ACCOUNT ID	AUTO-ACCEPT TRANSFER	AUTO-ACCEPT DELIVERY	REJECT TRANSFERS WITHOUT ENOTE	HASH DIGEST COMPARISON	CERTIFICATE VALIDATION	DOCUMENT VALIDATION	ACTIVE	ACTIONS
Fannie Mae	1000130		✓	✓		✓	✓	✓	✓	
FHLB - San Francisco	1000244		✓	✓		✓	✓	✓	✓	
FHLB - Boston	1000260		✓	✓		✓	✓	✓	✓	
NBKC	1000271		✓	✓		✓	✓	✓	✓	
FHLB - Atlanta	1000281		✓	✓		✓	✓	✓	✓	
UWM	1000324		✓	✓		✓	✓	✓	✓	
Cenlar Servicing	1000383		✓	✓		✓	✓	✓	✓	
Custodian DB	1000648		✓	✓		✓	✓	✓	✓	
Service First	1001302		✓	✓		✓	✓	✓	✓	
Testing Account - MAM	1001320		✓	✓		✓	✓	✓	✓	

Showing 1 - 10 (of 60 results)

Back Add

You can also make changes to existing MERS members on this page by clicking the pencil icon.

