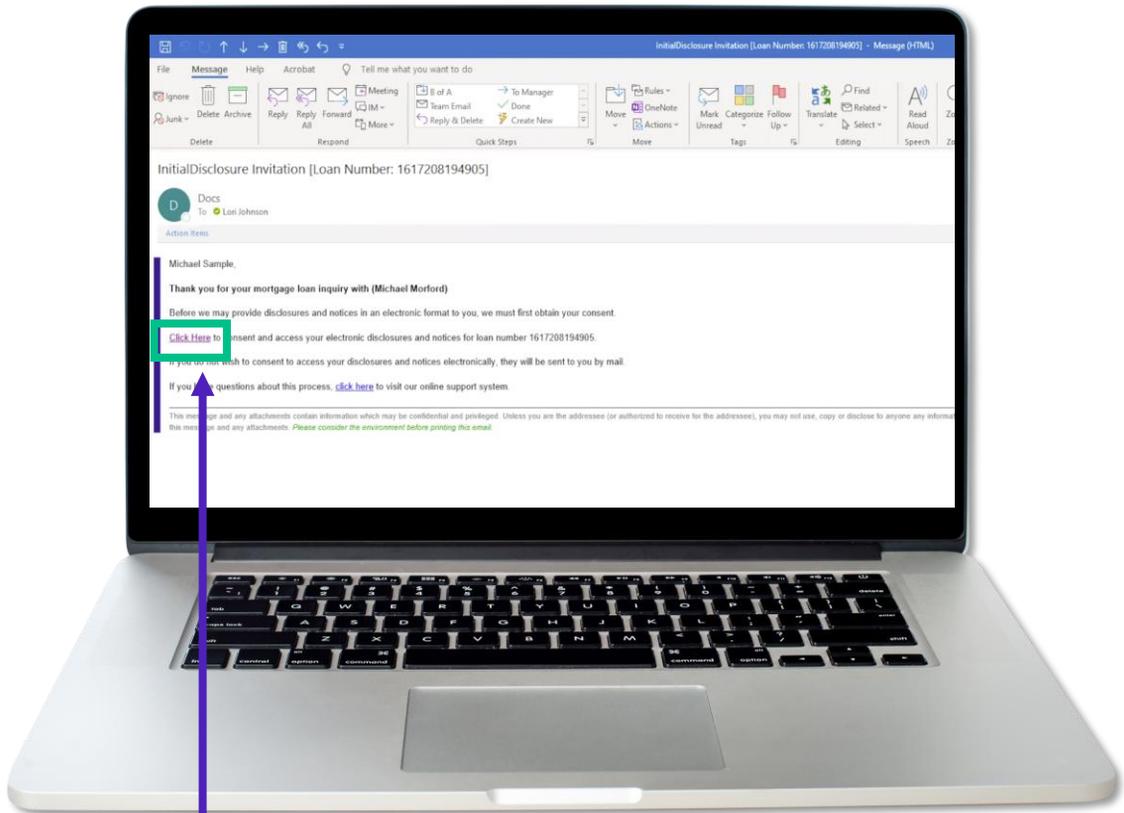




V3 Signing (Borrower's Experience)

V3 Signing - Borrower's Experience

Logging In



The borrower (signer) will get an email inviting them to access the signing portal for their set of documents.



V3 Signing - Borrower's Experience

Logging In

Verification boxes include SSN and viewing code. The lender may add property zip code as a third option.

DocMagic

Welcome **Michael Sample!**

To begin the review and signing of your documents, please complete the following information.

Enter all digits of your SSN
.....

Property Zip Code
90501

Enter Viewing Code
1370

I have read & agree to the [eSign Disclosure and consent](#) in its entirety.

[Get Started](#)

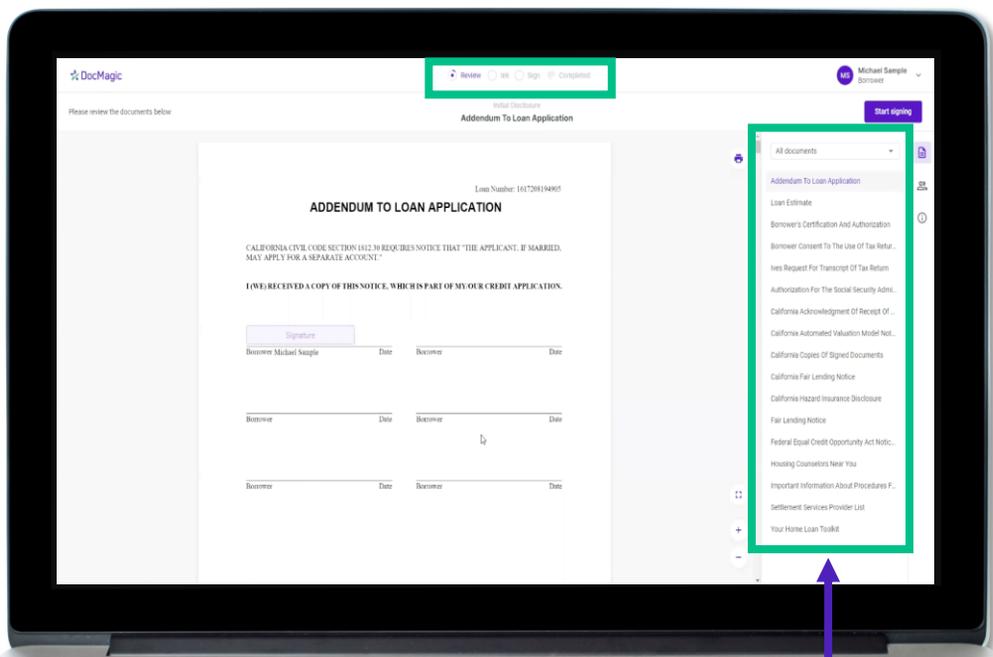
The signer must check the eSign Disclosure and Consent box to sign on.



V3 Signing - Borrower's Experience

Page Features

Along the top, you will find indicators that show progress of the Review, Ink-sign, and e-Sign processes



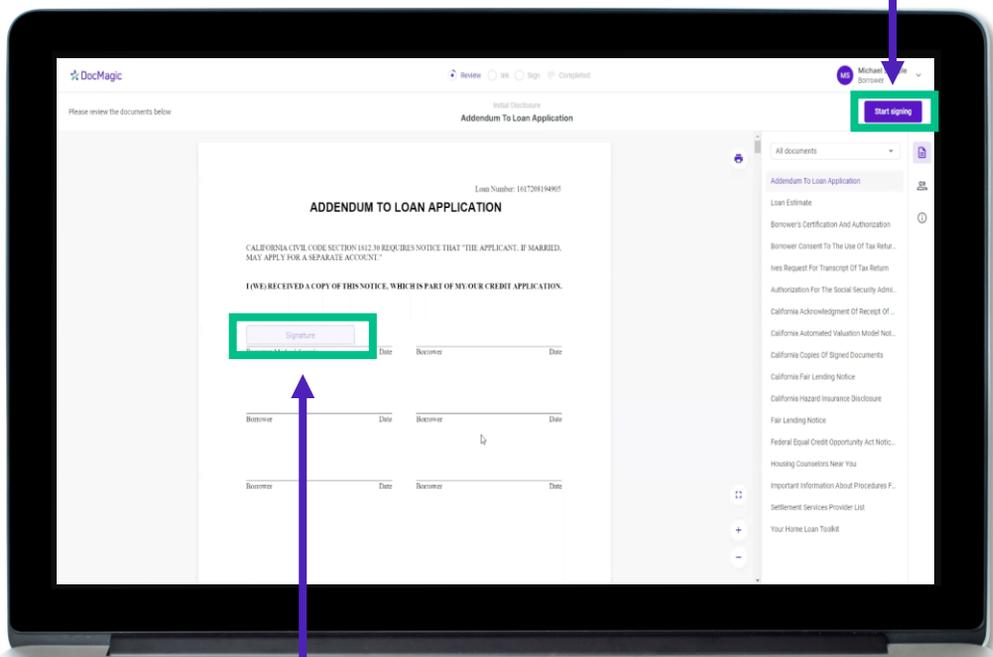
All documents are listed in this column on the right.



V3 Signing - Borrower's Experience

Page Features

Click "start signing" to begin the signing process.



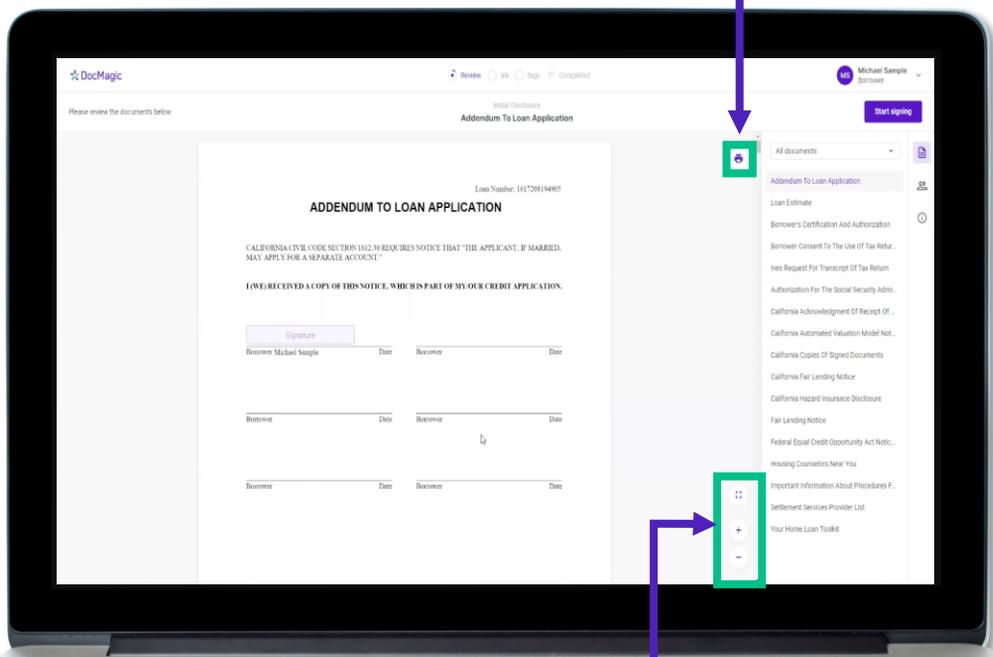
You can't sign anything until you hit the purple button in the top right corner – until then, this will remain greyed out and un-signable.



V3 Signing - Borrower's Experience

Page Features

The print icon allows you to print the documents.



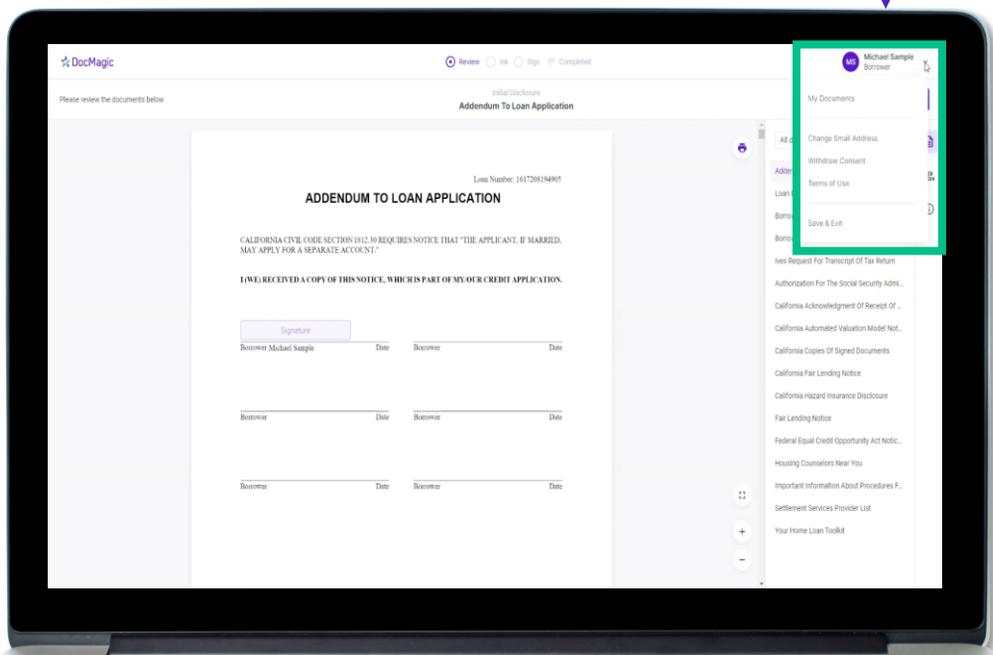
You can expand the signing window and increase or decrease the zoom levels.



V3 Signing - Borrower's Experience

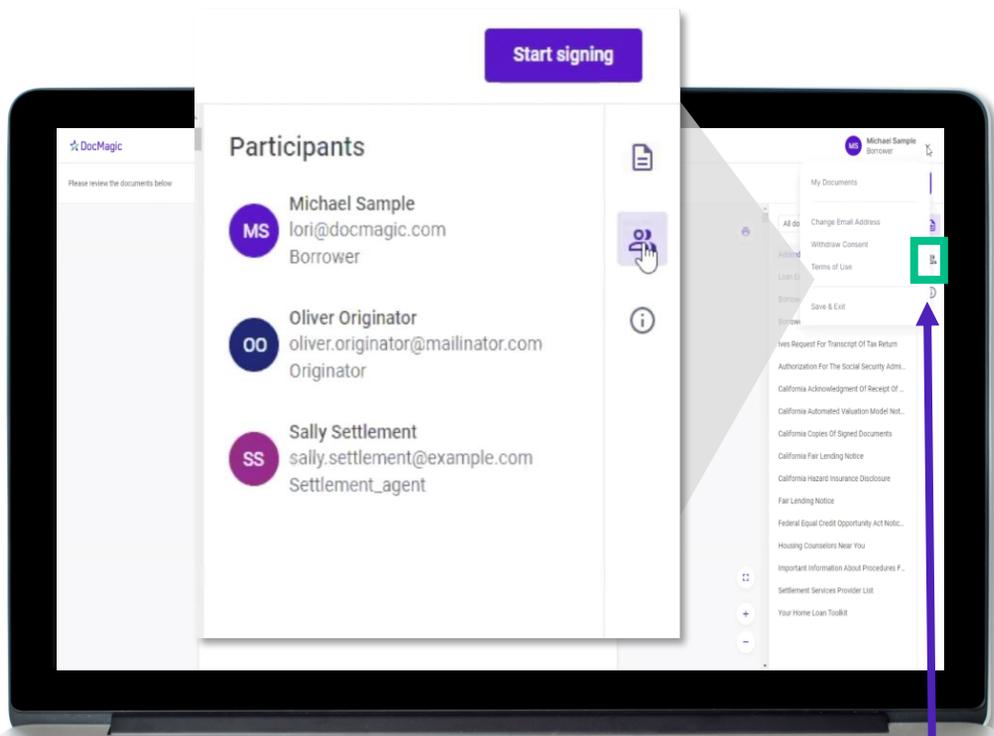
Page Features

The borrower's information can be viewed and edited here.



V3 Signing - Borrower's Experience

Page Features

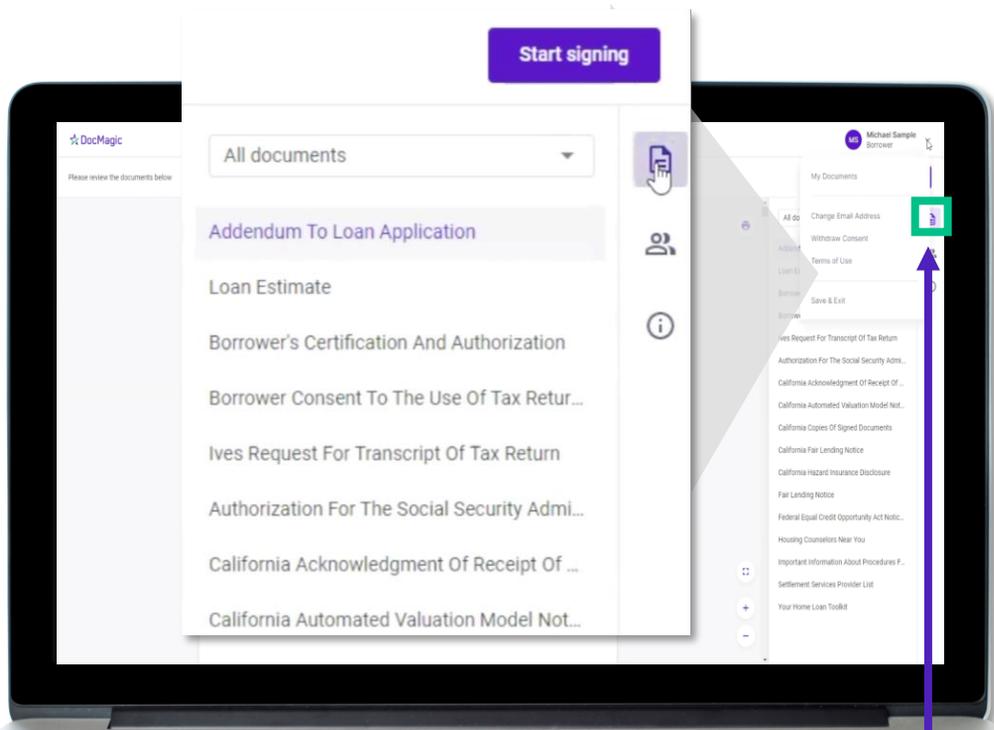


This button lists the participants.



V3 Signing - Borrower's Experience

Page Features



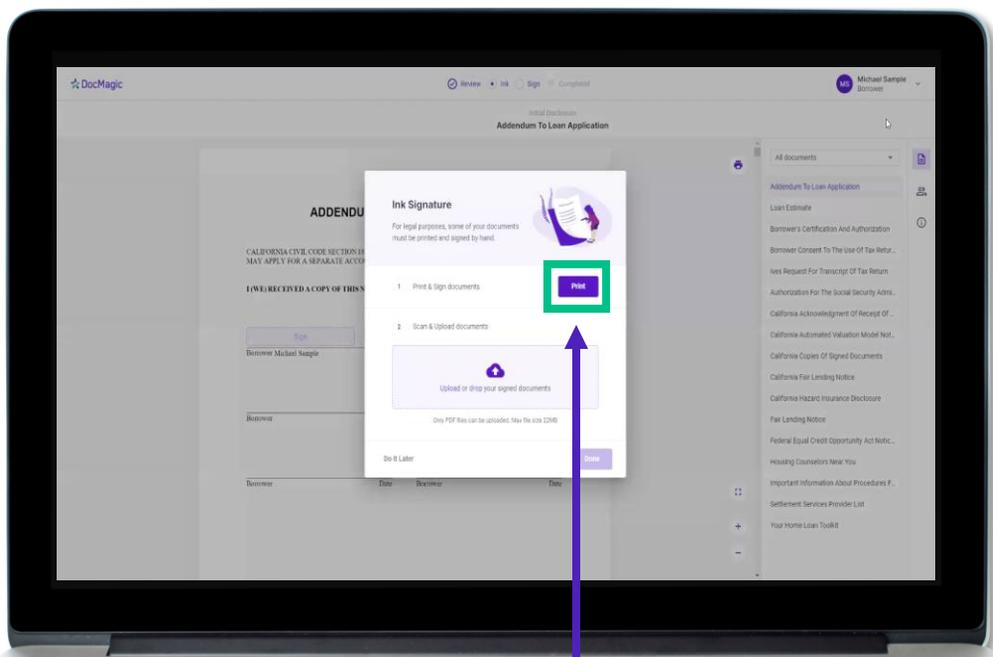
This button lists the document information.



V3 Signing - Borrower's Experience

Ink Signing

If you have any documents that need to be ink-signed, you'll be prompted to Print, Sign, Scan and Upload back into the system.



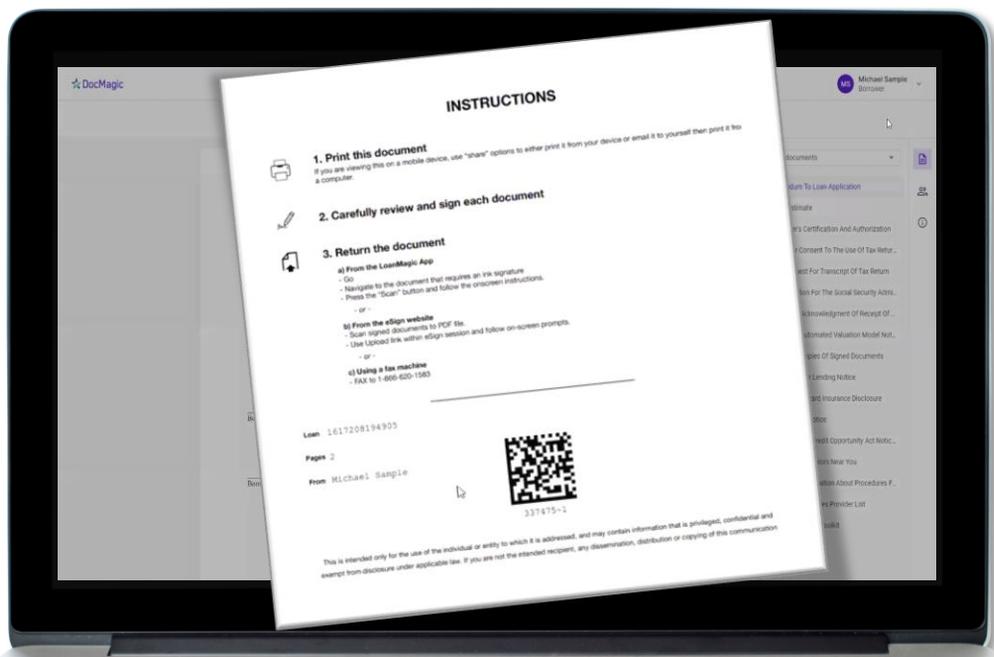
Click "Print" to start the ink-signing process.



V3 Signing - Borrower's Experience

Ink Signing

Once you click "Print" and start the process, you will receive instructions on how to ink sign.

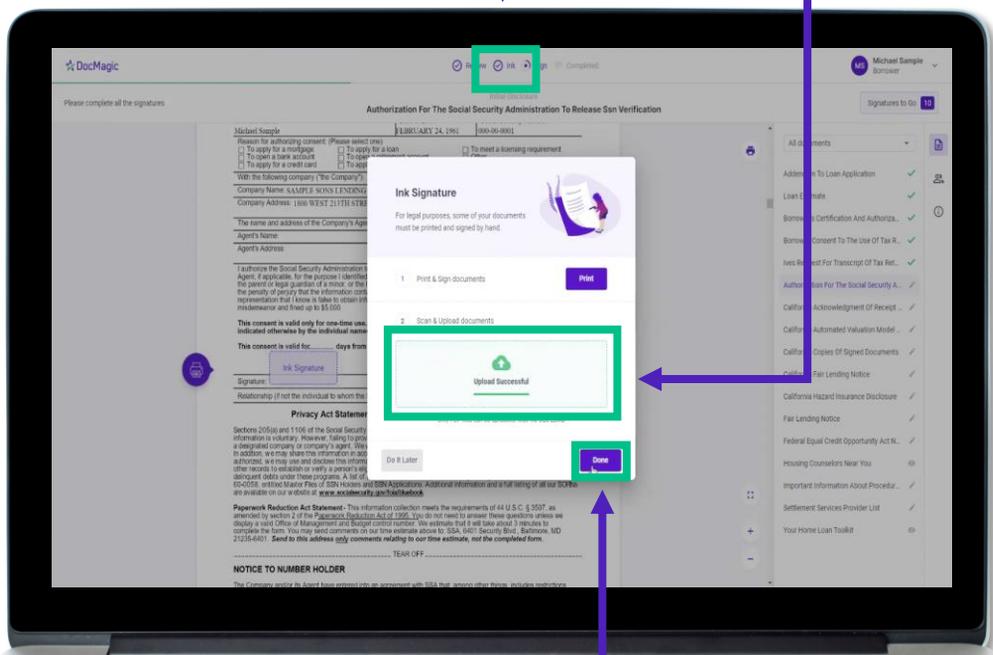


V3 Signing - Borrower's Experience

Ink Signing

Once uploaded, the Ink circle is checked.

You will also see "Upload Successful".



Click "Done" to complete the ink signing process, return to the stack, and click-sign the remaining documents.

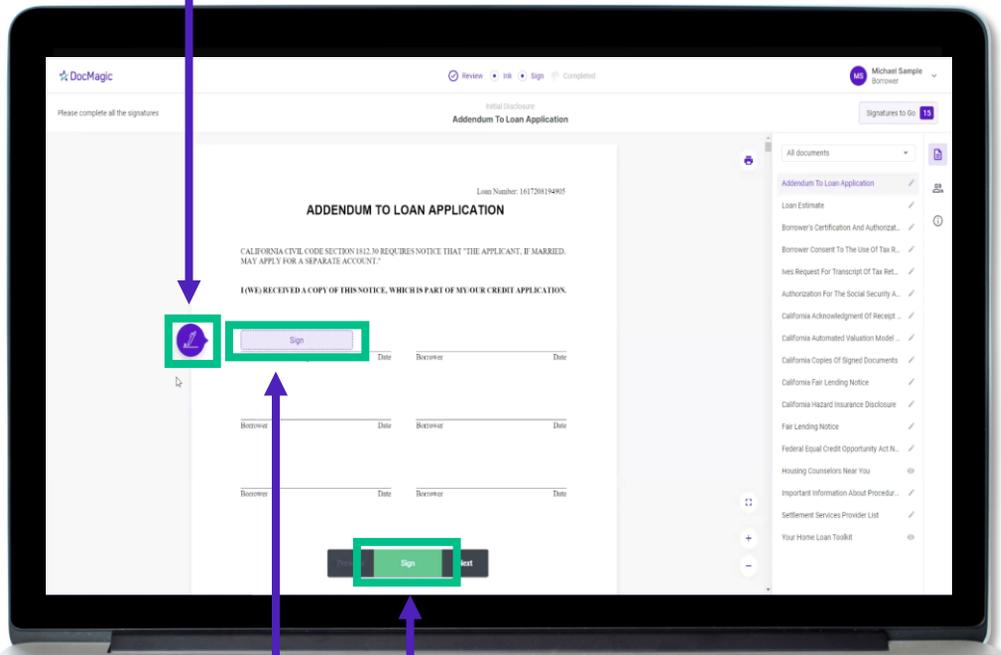


V3 Signing - Borrower's Experience

Click Signing

You have three options for click-signing.

1. Clicking the pen icon.



2. Clicking on the "Sign" box directly.

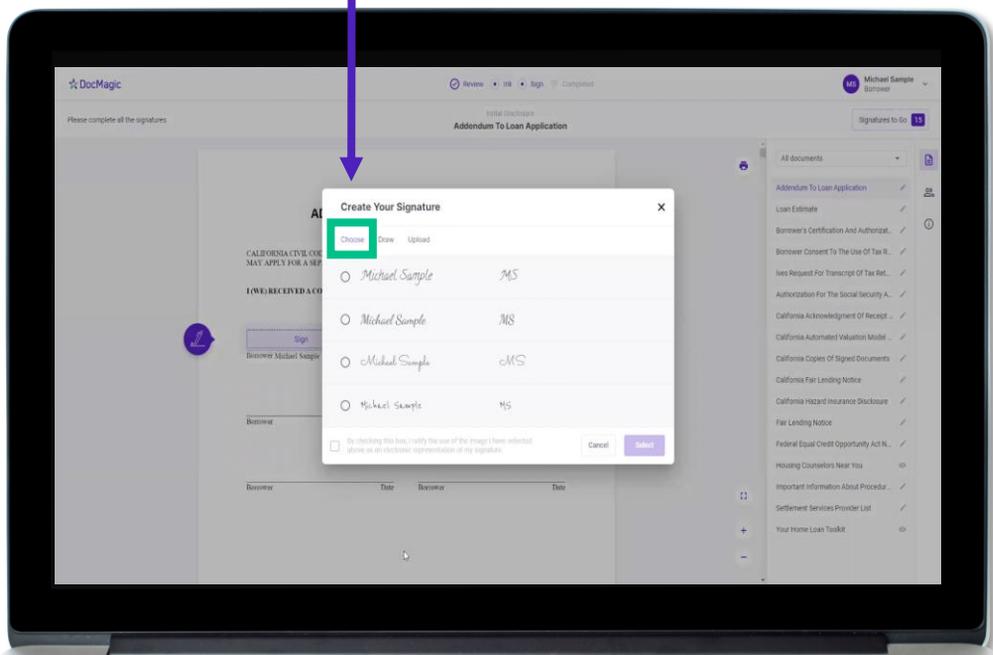
3. Clicking on the Green Sign box will automatically advance to the next task each time.



V3 Signing - Borrower's Experience

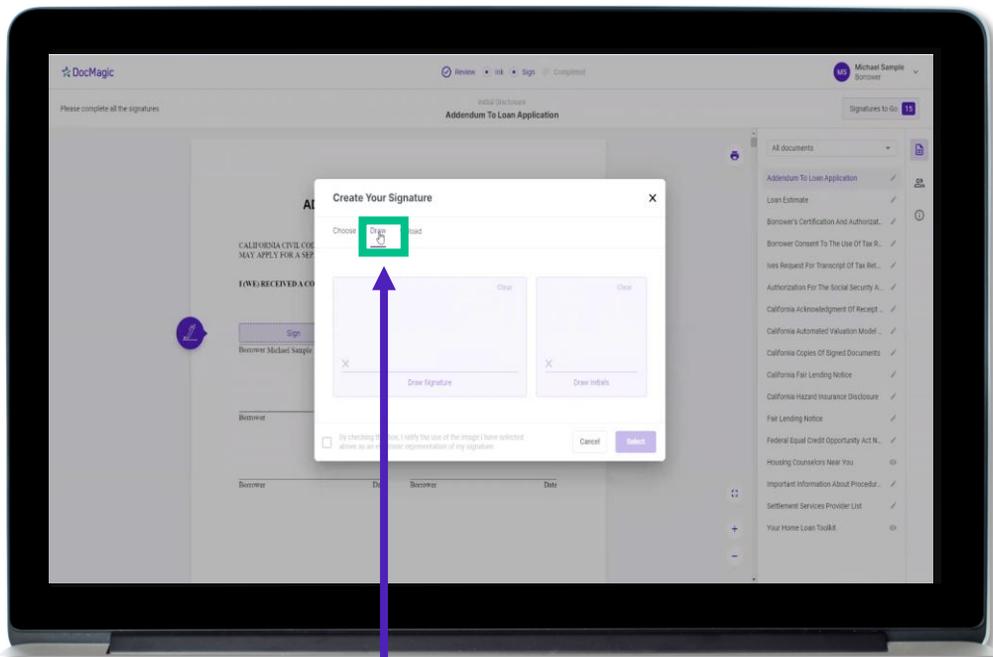
Signature Options

You have the option to choose the pre-formed signatures available in this tab.



V3 Signing - Borrower's Experience

Signature Options

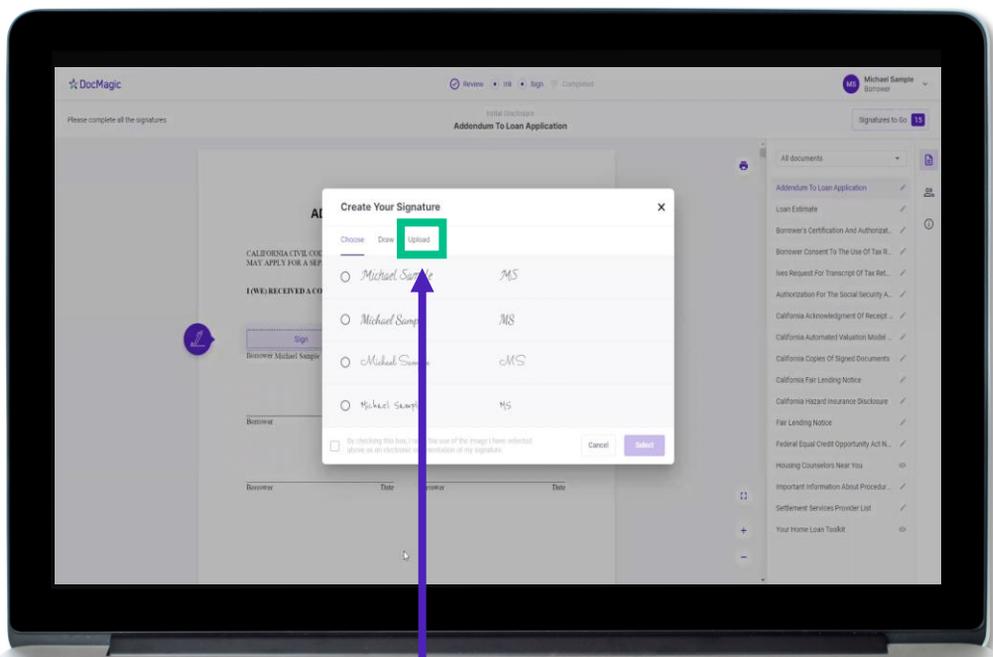


You can also create a signature and initials in the fields in this tab.



V3 Signing - Borrower's Experience

Signature Options

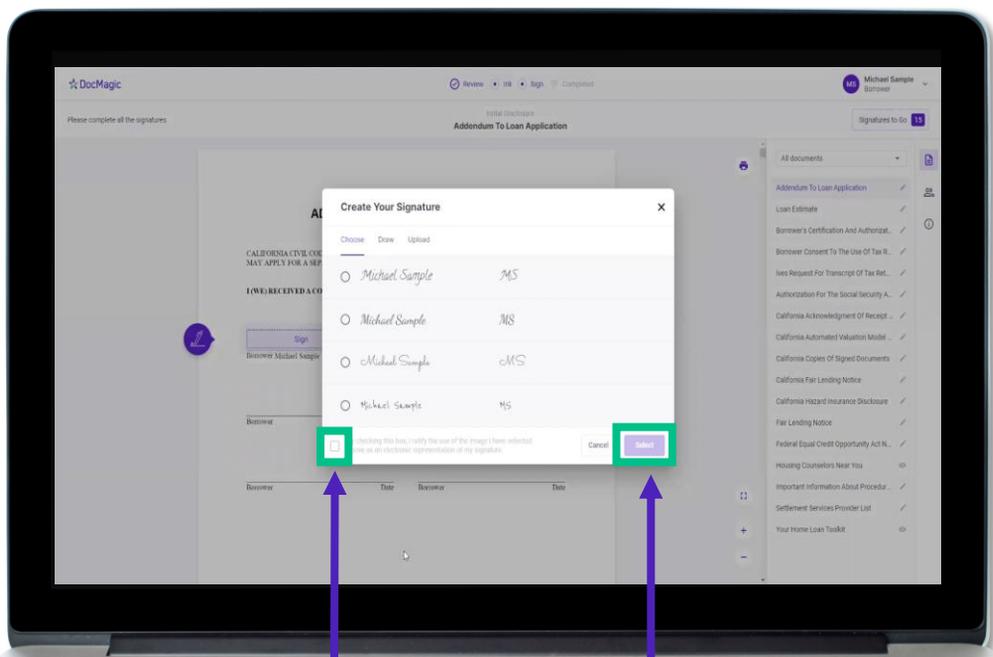


Another option is the ability to upload a .JPG or .PNG or your own signature if you have one on file.



V3 Signing - Borrower's Experience

Signature Options

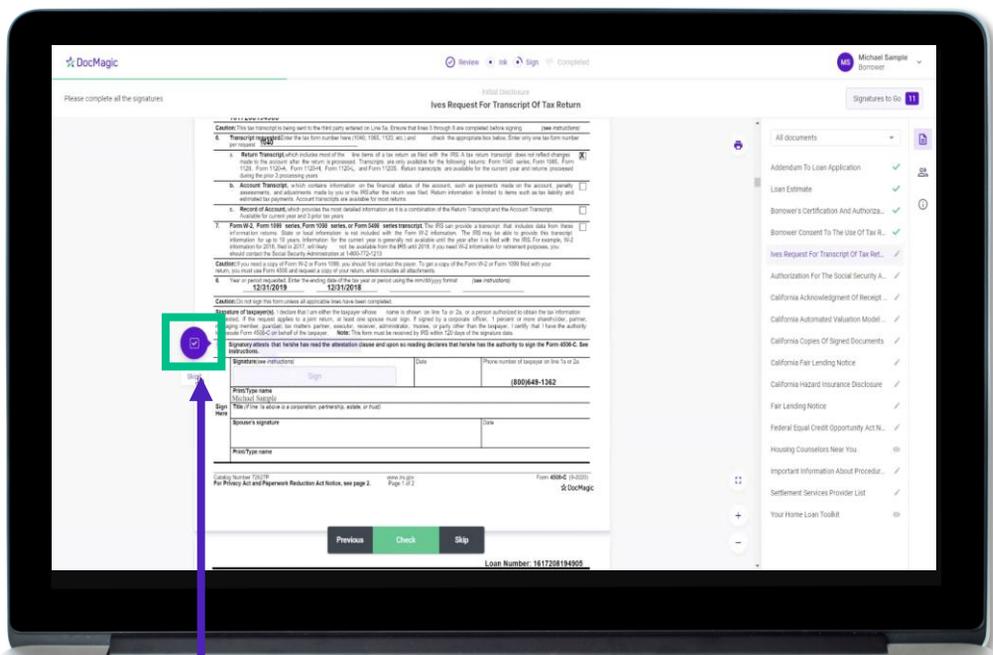


Regardless of what option you choose, remember to check the box authorizing use of your electronic signature. Then hit select.



V3 Signing - Borrower's Experience

Signature Options



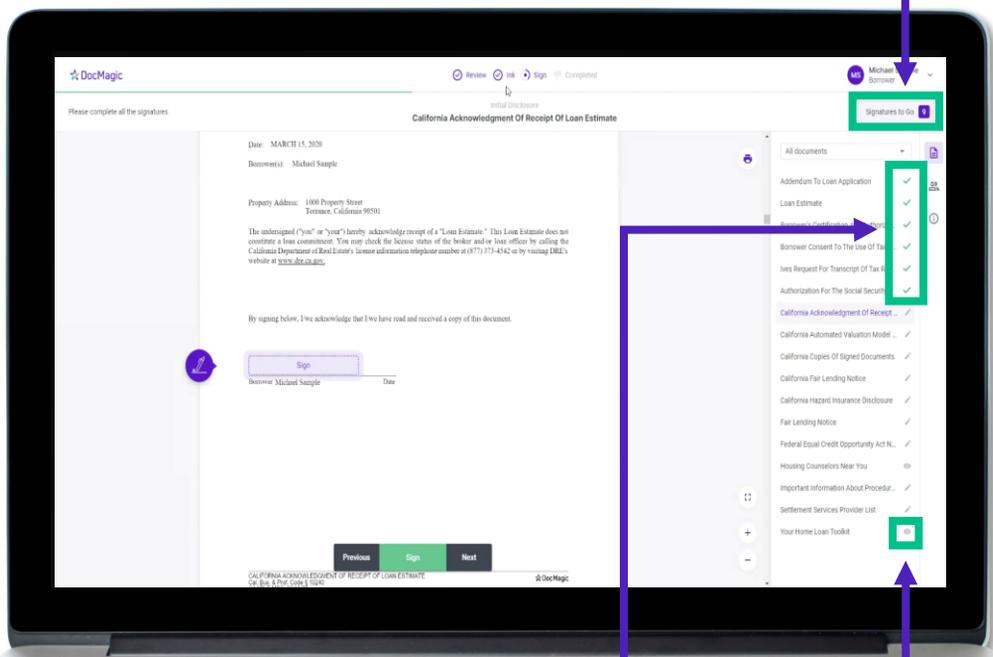
You may be required to click a check box before signing certain documents. In these circumstances, you cannot proceed unless the box is checked.



V3 Signing - Borrower's Experience

Keeping Track of Progress

The countdown feature allows you to see how many signatures remain.



Check the signed status of each document via these green check marks.

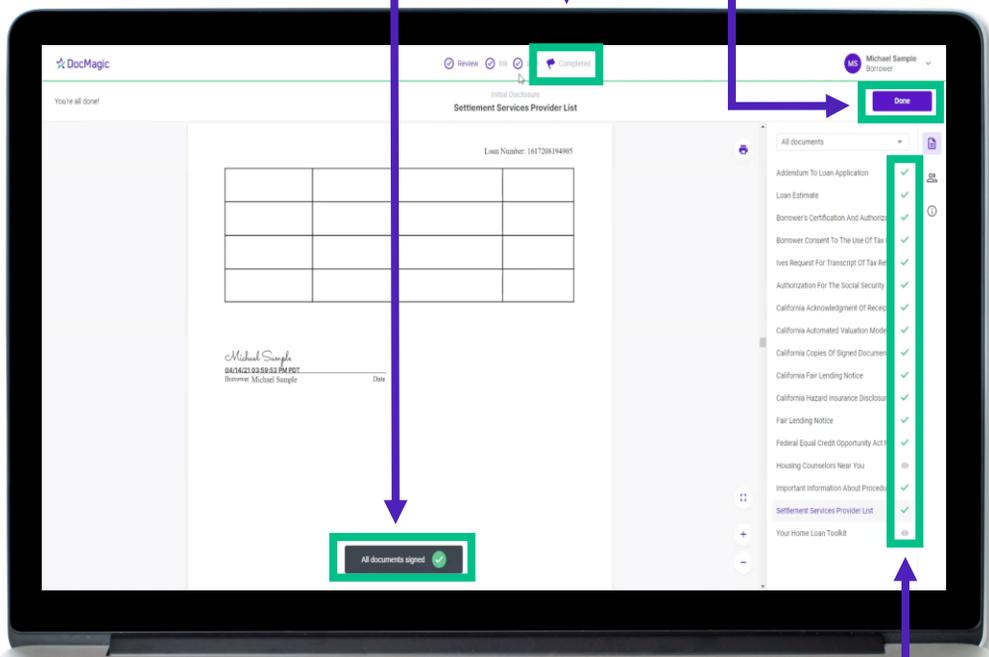
Eyeball indicates that this document does not require a signature.



V3 Signing - Borrower's Experience

When Complete

These icons will indicate when the process is complete.

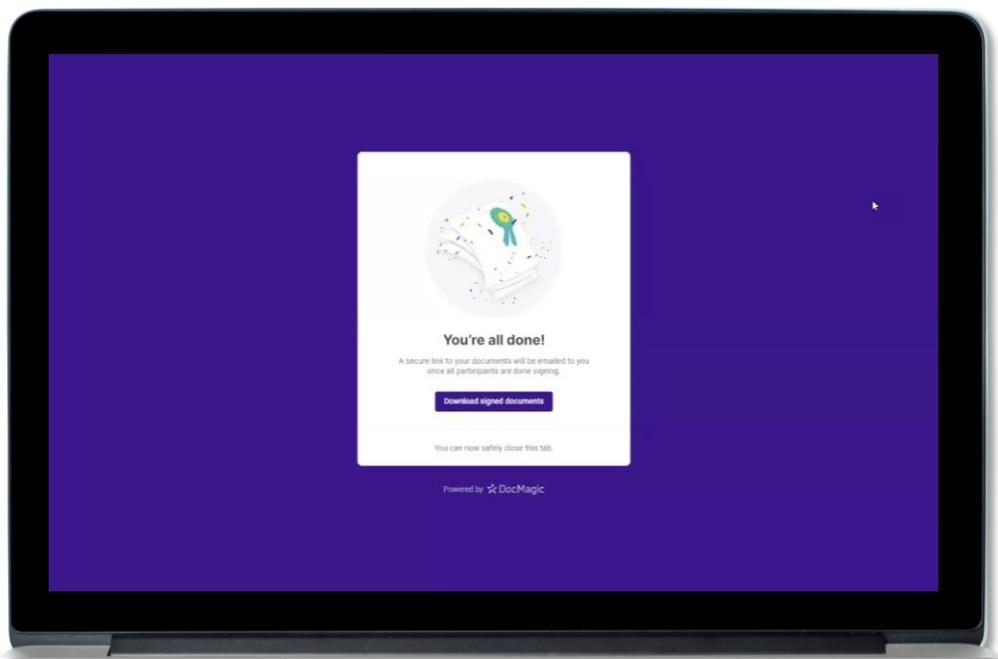


All applicable checkmarks will be green.



V3 Signing - Borrower's Experience

When Complete



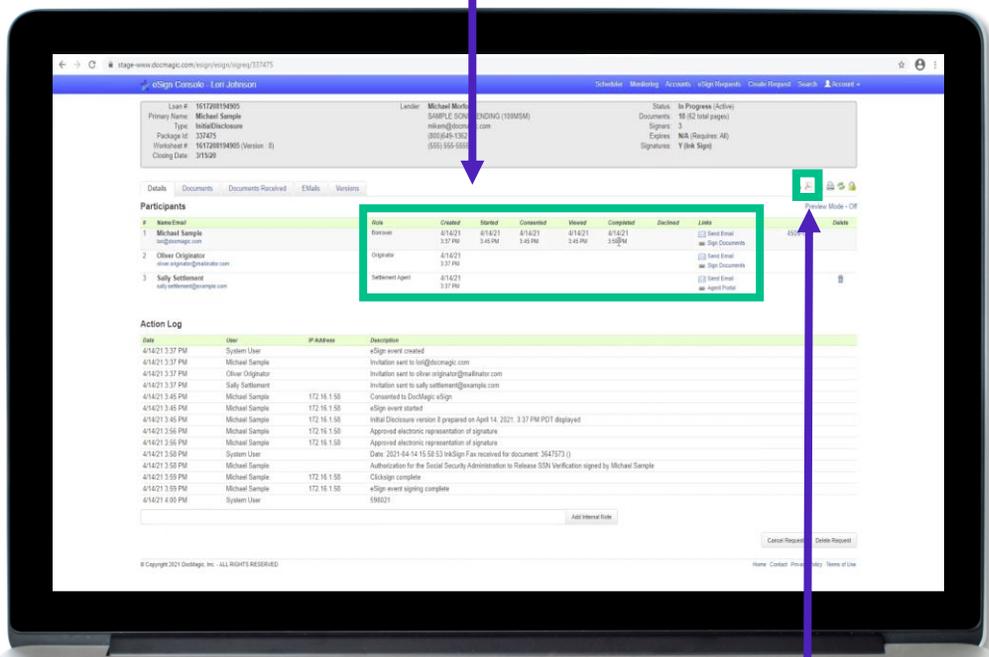
You will get this pop-up which also allows you to download the completed documents.



V3 Signing - Borrower's Experience

Lender's Confirmation

The lender will be able to confirm that all documents are signed.



The lender will also be able to download a PDF of the signed document stack.

